



# Burns Employment Application

## Applicant Information

First Name

Last Name

Mailing Address

City

State

Zip Code

Telephone Number

Cell Phone Number

Email Address

SSN

Maiden Name

Birth Date

Are you a citizen of the United States

If No, are you authorized to work in the US?

Yes No

Yes No

Have you ever been  
convicted of a felony?

If yes, explain

Yes No

Referred By

## Employment Desired

Position Applying For

Salary Desired

How many hours can you work weekly?

Date available to start

## Education

High School

City

State

From

To

Did you Graduate?

Yes

No

College or University

City

State

From

To

Did you Graduate

Degree

Yes

No

Other

City

State

From

To

Did you Graduate?

Degree

Yes

No

## Professional References

Name

Relationship

Telephone

Email

## Professional References Continued

Name Relationship

Telephone Email

Name Relationship

Telephone Email

## Previous Employment

Company

Supervisor Job Title

Address Telephone Email

Responsibilities Reason for Leaving

Starting Salary Ending Salary From To

May we contact your previous supervisor for a reference?

Yes No

## Previous Employment Continued

Company Supervisor Job title

Address Telephone Email

Responsibilities Reason for Leaving

Starting Salary Ending Salary From To

May we contact your previous supervisor for a reference?

Yes No

Additional Experience- Use the space below to add any additional experience such as volunteer, military service seminars etc.... that describe your full qualifications for the specific position for which you are applying

Disclaimer and Signature- I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, i understand that false or misleading information in my application or interview may result in my release.

## Employment Application Waiver

In exchange for the consideration of my job application by BURNS MANAGEMENT SERVICES, INC. (Hereinafter called "the Company") I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personal manuals, benefit plans, policy statements and the like as many exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of the Company or otherwise to change in any respect the employment-at-will relationship between it and the undersigned. The relationship cannot be altered except by written instrument signed by the President of the Company. Both the undersigned and the Company may end the employment relationship at any time, without specific notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may result in a reduction of benefits.

I authorized investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated) references and others and hereby release the Company from any liability as a result of such contact.

I understand that, in connection with the routine processing of my employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal contacts and mode of living. Upon written request from me, the Company will provide me with additional information concerning the nature and scope of any such report as requested by it, as required by the Fair Credit Reporting Act.

I further understand that if I am offered a position with the Company, my employment with the Company shall be probationary for a period of ninety (90) days, and further that at any time during that probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Applicants Signature

Date

This company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, sex, sexual orientation, national origin, age or disability. We assure you that our opportunity for employment with this Company depends solely on your qualifications.